

Hidden Acres Returning Summer Staff 2019 Application



Deadline for Applications is December 1, 2018

Return your completed application to:

Hidden Acres Christian Center
Attn: Summer Staff Application
3837 Union Ave
Dayton, IA 50530

Or email to eric.smith@hacamps.org

Applications will be processed on a first come, first serve basis. You are required to fill out the application completely and send it to Hidden Acres by the deadline above if you wish to be considered for a returning staff position. Applications received after December 1st are not guaranteed consideration for hire. However, they may still be reviewed based on hiring needs. Keep in mind we only have a limited number of positions open for our summer staff.

Please note we also have internships available for college students who are interested in working at Hidden Acres for 12-weeks over the summer. The internship application is a different application and can be found on our website.

It will be up to the Summer Ministries Director to choose who will be on staff for our summer program. We are looking for mature individuals who can handle responsibility, a busy schedule, and children of all ages, and have the ability to lead students in spiritual growth in any way needed. If you seem like an individual that would fit well in this position, please continue to fill out the application.

If you have any questions regarding your application status feel free to contact the director below.

Eric Smith
eric.smith@hacamps.org
515-547-2751 (office)
515-450-3476 (cell)

Office Use Only
Date Received ___/___/___
Access _____
Email _____

I. Personal Information

Name _____
Date of Birth (mm/dd/yy) ___/___/___ Current Age _____ Gender: M F
Current Address _____ City _____
State _____ Zip _____
Phone _____ Cell Phone _____
Email _____ (please make sure this is your primary email address)
Do you have Facebook? Yes ___ No ___
Permanent Address (if different from above) _____
Parent / Guardian Name(s) _____
Social Security # _____ - _____ - _____ (required for background check only if considered for hire)
Are you a U.S. Citizen? Yes / No
If not, do you have a Working Visa? _____
What size of Staff T-shirt would you request? (If hired) ___ S ___ M ___ L ___ XL ___ XXL

II. Church Affiliation

Church Attending _____
Denomination _____
City _____ State _____ Zip _____
Attending Since _____
Home Church _____
Denomination _____
City _____ State _____ Zip _____
Attending Since _____

III. Education

2018-2019 Class: **High School** 9 / 10 / 11 / 12 **College** Fr. / Soph. / Jr. / Sr.
High School _____ City/State _____
Date of Graduation _____
College _____ City/State _____
Major/Minor _____ Date of Graduation _____

IV. Other Information

- | | | |
|--|-----|----|
| 1. Do you smoke? | Yes | No |
| 2. Do you drink alcoholic beverages? | Yes | No |
| 3. Do you use controlled substances (illegal or non-illegal) | Yes | No |
| 4. Do you have any pending arrests or have you ever been convicted of a crime? | Yes | No |
| 5. Have you ever been found guilty for any offense involving a minor child? | Yes | No |
| 6. Are you, or have you ever, been placed on any registry for sex offenders? | Yes | No |
| 7. Have you ever been denied the opportunity to work with children in any capacity? | Yes | No |
| 8. Have you ever been convicted of any crime related to the abuse or molestation of children? | Yes | No |
| 9. Have you ever been convicted of a felony or terminated from employment as a result of workplace violence? | Yes | No |
| 10. Are you available to work the entire 6 weeks of camp? (June 2-July 13)
If no, please explain. | Yes | No |
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- | | | |
|--|-----|----|
| 11. Would you be interested in working as a member of Hidden Acres Staff past the six weeks of summer camp as a summer job? (Various job duties) | Yes | No |
|--|-----|----|

**** Please Note**** Hidden Acres does not tolerate the abuse of illegal or non-illegal substances such as paint sniffing, glue sniffing, or over dosage of common household items. Abuse of substances such as these will be grounds for immediate termination.

V. Camp Experience

Please list the summers that you have worked as a member of our staff. (Does not include T3)

Have you ever been a camper at Hidden Acres? ___ No ___ Yes If yes, when?

Have you been a camper at another camp? ___ No ___ Yes If yes, which camp(s)?

Have you been on another camp staff before? ___ No ___ Yes If yes, which camp?

Previous camp job responsibilities:

VI. Position Choices Please list your top three choices for which you would like to be considered. **It is important for us to have a stable and regular staff. Priority will be given to those who can commit to working for the entire six weeks of our summer program.** Time off can be granted on a case-by-case basis determined by the Summer Ministries Director

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Lead Staff Positions:

Area Director: Responsible for immediate needs of counseling staff. Works directly with Summer Ministries Director.

Support Staff Area Director: Responsible for immediate needs of Support Staff. Working alongside during the day.

T3 Coordinator: Responsible for immediate needs of T3 counseling staff and coordinating facility cleaning needs for T3.

Quad Leader: Responsible for immediate needs of counseling staff assigned to them in quad groups.

Lead Support Staff Positions:

Horse Camps Outfitter: Responsible for preparing and serving horse wilderness meals, and other horse-related tasks.

Wilderness/Fishing Outfitter: Assist with outdoor program setup and education.

Chapel Coordinator: Responsible for leading music team, tech, speaker needs, and other chapel needs.

Special Needs Coordinator: Responsible for managing the needs of campers with special needs, contacting parents, and supporting counselors who have campers with special needs.

Program Specialist Positions:

Airsoft Specialist: Prep, care, and repair of Airsoft guns. Create games. Provide safety during games.

Creation Education Specialist: Teach about and care for animals within facility.

Craft Specialist: Create and conduct age appropriate crafts. Organize, stock, and manage craft room.

Video Specialist: Record, create, and edit highlight videos, promos, and other needs during summer program.

Photography Specialist: Shoot and upload weekly cabin photos. Take photos of daily activities and upload to social media sites.

Shooting/Archery Specialist: Teach and conduct safe gun and archery shooting for campers.

Tower Specialist: Prepare and run all aspects of tower use for afternoon activities. (No experience necessary)

Waterfront Specialist: Schedule lifeguards and run all waterfront activities. Clean and care for waterfront.

Activity Specialist: Set up and tear down for games. Proper storage of equipment. Assist in other program areas.

Office Specialist: Assist in the office with check-in, answering phones, emails, checking camper certificate sheets, etc.

Counselor Staff Positions:

Senior Counselor: Out of High School. Responsible for the care and spiritual leadership of campers and Junior Counselor.

Junior Counselor: Going into 11th or 12th grade. Responsible for care and spiritual leadership of campers.

Timothy Team Counselor (T3): Out of High School. Responsible for care and spiritual leadership of high school campers. Lead cleaning needs of the camp.

Assistant Wrangler Counselor (female): Out of High School. Responsible for the care and spiritual leadership of AW high school campers. Assist wranglers with daily needs of the horse program.

Wilderness Counselor (male): Responsible for care and spiritual leadership of campers. Teach and educate campers with planned wilderness activities and skills.

Fishing Counselor (male): Responsible for care and spiritual leadership of campers. Teach and educate campers with planned fishing outings and skills.

Horse Wilderness Counselor (female): Responsible for care and spiritual leadership of in a "horse outpost" environment. Rides and outdoor skills are taught.

Support Staff Positions:

Wrangler: Horse experience required. Prep and care for horses and barn area needs. Teach and educate campers on horse skills.

Jr. Wrangler: Wrangler training position. Prep and care for horses and barn area needs.

Maintenance: At least 15 years old. Able to physically care for needs of camp grounds, facilities, and various other projects. (No experience necessary)

Cook: At least 15 years old. Able to work and follow directions with meal preparations for campers and staff. (No experience necessary)

Dishwasher: At least 15 years. Able to work and follow directions concerning all dishwashing needs during mealtimes. (No experience necessary)

Lifeguard: Must have lifeguard certification. Will serve with different program areas during morning hours.

VII. Skills Assessment

Certifications: Fill in blank with date of expiration.

Basic Water Safety_____

CPR_____

Camp Horsemanship Assoc. _____

Lifeguard_____

EMT_____

Climbing Tower Cert._____

First Aid_____

Nurse_____

Coaching_____

Skills: Mark with a “T” areas you are able to **teach**, and “E” areas in which you have **experience**.

Arts/Crafts

___ Drawing/Painting

___ Leather Craft

___ Beadwork/Necklace

___ Planning new ideas

Media

___ Photography

___ Videography

___ Graphic Design

___ Website Maintenance

Adventure/Outdoors

___ Climbing/Rappelling

___ High Ropes

Shooting

___ Archery

___ .22 cal rifles

___ Pistols

___ Shotguns

___ Muzzleloaders

Nature

___ Animals

___ Astronomy

___ Creation Science

___ Animal Identification

___ Hikes

Sports

___ Basketball

___ Volleyball

___ Cross Country

___ Airsoft

___ Horse Riding

___ Fishing

Outfitting

___ Backpacking

___ Outdoor Cooking

___ Overnight Trips

___ Wilderness Trips

___ Canoeing/Kayaking

Maintenance

___ Housekeeping

___ Lawn Mowing

___ Gardening

___ Hand Tools / Power Tools

___ Woodworking / Carpentry

___ Mechanical / Engine

___ Painting

Music

___ Song Leader / vocal

___ Instrument (List:_____)

___ Coordinating Worship

VIII. Maturity (Please answer all questions on a separate sheet of paper.)

1. Briefly describe when and how you came to faith in Christ.
2. If you achieve a position on our staff, in what ways would you expose your campers to the Gospel during their week?
3. Describe your current relationship with God and your church, and the effect they have on your daily life.
4. How have you specifically grown in your spiritual walk over the past two years?
5. Why did you choose the positions that you listed on page 4 of this application?
6. Describe your thoughts/opinions on;
 - Homosexual Relationships / Marriage
 - Premarital Sex
 - Dating
7. What's one thing you did well as a staff member last summer?
8. What's one thing you plan on doing differently if you are on staff this summer?
9. What do you hope to gain by coming back for another summer?

Applicant Agreement

If my application is accepted, I can be depended upon to cooperate with the Director and other leaders, to be subject to camp regulations and routines, and to sacrifice personal desires in the interest of the campers and Christ.

By signing this application form I (or my parents if under 18) release and waive any and all claims arising out of the use by Hidden Acres and its authorized designee of my likeness and/or my voice on film, video tape, or sound recording in any promotional literature, film, or camp website.

I hereby authorize all previous employers to furnish my record, reason for leaving, and all information they have concerning me, and release employers / references from all liability or damage arising there from.

I also understand that Hidden Acres may conduct a criminal record history check for the purpose of ensuring all applicants will have had no history of abusing or neglecting children.

I certify that everything in this application is correct and truthful. Employment may be terminated at any time if I have given false or incomplete information on this application.

Applicant's Printed Name _____

Signature _____ **Date** _____

Parent Signature (If under 18 years) _____

Early applicants are always considered first. Email eric.smith@hacamps.org at any time during the process if you have questions.